

## **EXECUTIVE**

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday, 9 March 2020 at 10:00 hours.

### **PRESENT:-**

Members:-

Councillor Steve Fritchley (Leader) in the Chair

Councillors Duncan McGregor (Deputy Leader), Clive Moesby, Sandra Peake, Liz Smyth and Deborah Watson.

Officers:- Karen Hanson (Joint Strategic Director - Place), Lee Hickin (Joint Strategic Director - People), Grant Galloway (Director of Development), Theresa Fletcher (Head of Finance and Resources & Section 151 Officer), Victoria Dawson (Solicitor - Team Manager (Contentious)), Kath Drury (Information, Engagement and Performance Manager) and Donna Cairns (Senior Governance Officer).

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Nick Clarke and Mary Dooley.

### **2 URGENT ITEMS OF BUSINESS**

There was no urgent business to be considered at the meeting.

### **3 DECLARATIONS OF INTEREST**

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no declarations made at the meeting.

### **4 MINUTES**

Moved by Councillor Duncan McGregor and seconded by Councillor Sandra Peake  
**RESOLVED** that the minutes of a meeting of Executive held on 24<sup>th</sup> February 2020 be approved as a true and correct record.

## EXECUTIVE

### MATTERS REFERRED FROM SCRUTINY

None.

### BUDGET & POLICY FRAMEWORK ITEMS

None.

### NON KEY DECISIONS

#### 5 CORPORATE PLAN TARGETS PERFORMANCE UPDATE (Q3 - 2019/20)

Executive considered a report of the Portfolio Holder – Corporate Governance in relation to the quarter 3 outturns for the Corporate Plan 2019-2020 targets. The report set out progress on all key tasks and performance indicators that contributed directly to the priority within the Council's Corporate Plan.

Out of the 26 targets, 21 were on track (81%), 4 were on alert (15%) and 1 had been achieved (4%). Actions being taken to address the targets on alert were detailed in the report.

Moved by Councillor Duncan McGregor and seconded by Councillor Deborah Watson  
**RESOLVED** - That progress against the Corporate Plan 2019-2020 targets be noted.

#### REASON FOR DECISION:

This was an information report to keep Members informed of progress against the corporate plan targets, noting achievements and any areas of concern.

#### OTHER OPTIONS CONSIDERED:

Not applicable to this report as it provided an overview of performance against agreed targets.

(Information, Engagement and Performance Manager)

#### 6 RISK MANAGEMENT STRATEGY 2020

Executive considered the report of the Portfolio Holder – Finance and Resources which recommended approval of the Council's new approach to Risk Management and the adoption of the new Risk Management Strategy.

The proposed Risk Management Strategy included a revised approach to the following:

- The nature of risk both the threats and the opportunities
- The benefits of a robust risk management approach
- The Council's risk appetite
- Risk categorisation – *Operational, Governance, Strategic*
- Project and Partnership risk
- The Council's risk management approach and arrangements including a new 'Risk

## EXECUTIVE

Management Group' which would be set up following approval of the strategy.

- Roles and responsibilities including *Senior Risk Officer* and *Senior Information Risk Officer* (SRO and SIRO)

Members praised the design of the strategy document and passed on their thanks to the Design Team.

Moved by Councillor Clive Moesby and seconded by Councillor Duncan McGregor

**RESOLVED** – That the Council's new approach to Risk Management be approved and the new Risk Management Strategy be adopted.

### REASON FOR DECISION:

The Council was committed to maintaining, developing and actively monitoring the operation of a formal and systemic approach to Risk Management.

### OTHER OPTIONS CONSIDERED:

Under relevant good practice and to facilitate the development of robust managerial arrangements, the Council was required to have in place a robust risk management framework. The alternative of not adopting the new strategy was not recommended.

(Joint Strategic Director – People)

### KEY DECISIONS

None.

## 7 EXCLUSION OF THE PUBLIC

Moved by Councillor Duncan McGregor and seconded by Councillor Steve Fritchley

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

## PART 2 - EXEMPT ITEMS

### NON KEY DECISIONS

## 8 LED LIGHTING UPGRADE TO THE ARC

Executive considered the report of the Portfolio Holder – Economic Development which sought approval for the installation of energy efficient LED (Light Emitting Diode) lighting at The Arc (Phase 1).

Details of the procurement process were set out in the report.

Moved by Councillor Liz Smyth and seconded by Councillor Steve Fritchley

**RESOLVED** – That The Arc LED lighting installation contract be awarded to PK Group via the Efficiency East Midlands Framework.

## **EXECUTIVE**

### **REASON FOR DECISION:**

The installation of efficient LED lighting was to offer a significant reduction in consumed energy when compared to the existing installation and to improve the building's overall energy efficiency rating while contributing towards the Council's pledge to reduce carbon.

### **OTHER OPTIONS CONSIDERED:**

In terms of energy efficient measures, there was no alternative option that would have been more cost effective and/or carbon efficient.

Investing in alternative 'low carbon' technologies was considered, however as lighting represented a significant element of a building's consumed energy it was considered to be an essential area in which to introduce 'low carbon' technologies.

(Director of Development)  
(Paragraph 3)

## **KEY DECISIONS**

### **9 PROVISION OF FLAT ROOFING REPAIRS OR REPLACEMENT FOR BOLSOVER DISTRICT COUNCIL HOUSING REPAIRS SECTION**

Executive considered the report of the Portfolio Holder – Housing and Community Safety which sought approval to appoint Balmoral Flat Roofing Ltd to provide Flat Roofing Repairs and Replacements for Bolsover District Council Housing Repairs section.

Details of the procurement process were set out in the report.

Moved by Councillor Sandra Peake and seconded by Councillor Clive Moesby

**RESOLVED** – That the contract for the provision of a flat roofing and replacement service for Bolsover District Council be awarded to Balmoral Flat Roofing Ltd.

### **REASON FOR DECISION:**

The existing flat roofing contract had expired and, following a procurement exercise, the recommended tender was assessed as complete, compliant and value for money.

### **OTHER OPTIONS CONSIDERED:**

Not applicable.

(Director of Development)  
(Paragraph 3)

The meeting concluded at 10:10 hours.